

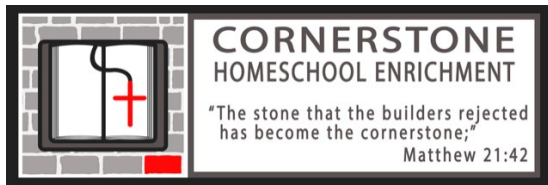
CORNERSTONE HOMESCHOOL ENRICHMENT

"The stone that the builders rejected
has become the cornerstone;"

Matthew 21:42

STUDENT HANDBOOK

2025 – 2026



Send Correspondence to:
Cornerstone Homeschool Enrichment
25320 W 247th Street
Paola, Kansas 66071

MISSION STATEMENT

To help parents fulfill their God-given responsibility to educate their children in the knowledge and fear of the Lord (Prov. 9:10), and to provide a structured, faith-based environment for instruction in the core subjects of reading, writing and math, and other special subjects as the Spirit of God leads and provides opportunity.

Deuteronomy 6:6-7 "And these words which I command you today shall be in your heart. You shall teach them diligently to your children and shall talk of them when you sit in your house, when you walk by the way, when you lie down, and when you rise up."

Our purpose is not to replace, but to support parents as the primary educators of their children and to supplement and enrich their efforts in a stimulating and faith based environment outside the home.

Statement of Beliefs:

We believe the Bible is God's inspired, inerrant Word and the only authority for doctrine and practice.

- 2 Timothy 3:15 "And, how from infancy you have known the Holy Scriptures, which are able to make you wise for salvation through faith in Christ Jesus."
- 2 Peter 1:21 "For prophecy never had its origin in the human will, but prophets, though human, spoke from God as they were carried along by the Holy Spirit."

We believe there is one God, eternally existent, the Creator of all things being revealed in the Old Testament scriptures as the Lord God of Israel and in the New Testament scriptures as Father, Son and Holy Spirit.

- Genesis 1:1 "In the beginning God created the heavens and the earth."
- Matthew 28:19 "Therefore go and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit."
- John 10:30 "I and the Father are one."

We believe salvation is a free gift, paid for by the sacrificial death of Jesus Christ for all who trust Him as their Savior.

- John 3:16-21 "For God so loved the world that he gave his one and only Son, that whoever believes in him shall not perish but have eternal life. For God did not send his Son into the world to condemn the world, but to save the world through him. Whoever believes in him is not condemned, but whoever does not believe stands condemned already because they have not believed in the name of God's one and only Son. This is the verdict: Light has come into the world, but people loved darkness instead of light because their deeds were evil. Everyone who does evil hates the light, and will not come into the light for fear that their deeds will be exposed."

But whoever lives by the truth comes into the light, so that it may be seen plainly that what they have done has been done in the sight of God."

- John 5:24 "Very truly I tell you, whoever hears my word and believes him who sent me has eternal life and will not be judged but has crossed over from death to life."

We believe in the deity of Christ, His virgin birth, His sinless life, His miracles, His vicarious and atoning death, His resurrection, His ascension to the right hand of the Father, and His personal return in power and glory.

- John 1:1-3,14 "In the beginning was the Word, and the Word was with God and the Word was God. He was in the beginning with God. All things were made through Him, and without Him nothing was made that was made." "And the Word became flesh and dwelt among us, and we beheld His glory, the glory as of the only begotten of the Father, full of grace and truth."
- Isaiah 7:14 "Therefore the Lord himself will give you a sign: The virgin will conceive and give birth to a son and will call him Immanuel."
- Hebrews 7:26 "Such a high priest truly meets our need—one who is holy, blameless, pure, set apart from sinners, exalted above the heavens."
- John 2:11 "What Jesus did here in Cana of Galilee was the first of the signs through which he revealed his glory; and his disciples believed in him."
- Acts 1:11 "Men of Galilee," they said, "why do you stand here looking into the sky? This same Jesus, who has been taken from you into heaven, will come back in the same way you have seen him go into heaven."

We believe in the resurrection of all people; in a literal heaven and hell.

- John 5:28-29 "Do not be amazed at this, for a time is coming when all who are in their graves will hear his voice and come out—those who have done what is good will rise to live, and those who have done what is evil will rise to be condemned."

We believe in the ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life.

- Romans 8:13-14 "For if you live according to the flesh, you will die; but if by the Spirit you put to death the misdeeds of the body, you will live. For those who are led by the Spirit of God are the children of God."
- 1 Corinthians 3:16 "Don't you know that you yourselves are God's temple and that God's Spirit dwells in your midst?"

NONDISCRIMINATORY POLICY

Cornerstone Homeschool Enrichment (CHE) welcomes children and families of all races, colors, religions, national and ethnic origins, sexes, and those children with disabilities that fall within CHE's resources and capabilities to serve effectively.

CALENDAR AND HOURS

CHE will operate during the months of September through May providing 4-hour sessions, 2 days per week for K-5th grade children. Class will be held on Tuesdays and Thursdays from 9:00 am to 1:00 pm.

ARRIVAL AND PICK-UP

Classroom doors will open at 8:55 am each day. Please do not enter the classroom until doors open, as your teachers are busy preparing for the day.

Class finishes each day at 1:00 pm and your child will be brought to the entryway doors to be picked up.

Children may leave only with parents or other people indicated on the enrollment sheet. Please notify CHE in writing if someone else is picking up your child that day or on an ongoing basis. If circumstances dictate that a note cannot be written, please notify CHE by phone. Your child will not be released to anyone not on the pick-up list unless you have authorized it in writing or by phone. We reserve the right to check the ID of anyone who picks up your child.

Additional Information About Drop Off and Pick Up

- Please arrive and pick up on time. If there is a rare occasion in which you will not be here on time, please call us at (913) 259-8003 or (913) 731-3746.
- If you are not the person dropping off and/or picking up your child, please share this information with whoever will be dropping off and picking up.

CLASS CALENDAR AND CANCELLATIONS

CHE follows the Paola USD #368 calendar closely. CHE will begin classes on September 2, 2025. All communications regarding CHE cancellations and other important announcements will be sent via text message initiated by the Director.

As a rule, CHE will not be in session when USD #368 cancels school because of inclement weather. In rare cases the Director of CHE may decide to cancel classes even when USD 368 is open- in those cases parents will be notified via text message as soon as the Director makes the decision. Listen to local media for information regarding school closings.

ATTENDANCE AND HEALTH

Regular attendance is encouraged to establish the appropriate attitude about commitment to school. It also helps provide continuity to class structure and activities. **Please give us a call if your child will be absent for any reason.**

If your child is ill, please keep him/her home from class. He/she must be fever free and free of vomiting and diarrhea for 24 hours before returning. If your child should become ill or develop a fever of 100 degrees or higher while in class, parents will be contacted by phone to pick him/her up as soon as possible.

Please let us know if your child contracts a contagious illness so we can let other parents know of an exposure possibility.

Also, please be informed that there is a possibility that a child or children in your child's classroom, who for medical or religious reasons, have not received some or any of the recommended immunizations. If you have questions about this, please contact the director.

Children must be potty trained before attending CHE.

Additional Information Regarding Health and Safety for the Academic Year

Our priority at CHE is the health and safety of your child. It is always best to have a sick child stay at home. It is especially critical that your child not attend CHE if he/she is exhibiting any of the following symptoms associated with Covid 19 unless a doctor has cleared him/her to attend. If that is the case, a doctor's note will be required.

- Fever greater than 100.4 degrees
- New or worsening cough
- Shortness of breath and/or difficulty breathing
- Sudden loss of smell or taste
- Headache
- Sore Throat
- General aches and pains
- Fatigue/Weakness
- Extreme Exhaustion

DISCIPLINE

At CHE, we strive to create and maintain a safe, fun, and educational environment in our classrooms. To effectively accomplish this goal, we have classroom routines and procedures which the children are expected to follow. These routines and procedures will be taught and practiced.

Our goal is to help each child become responsible for their actions. If a child is having difficulty following the classroom routines or procedures we will remind, reteach or redirect keeping in mind our goal of individual responsibility. Sometimes it may be necessary for a child to take time out to think about their actions. This time out will be age appropriate.

If a child's behavior consistently interferes with the safety and/or education of him/herself or that of the other children in the class and the above strategies have not helped the child to control such behaviors, the child's parent(s)/guardian(s) will be notified and a meeting with the parent(s)/guardian(s) and CHE staff will be scheduled. At this meeting, we will seek the parent's/guardian's input concerning the child's behavior and discuss if attendance at CHE is appropriate for the child at the current time. If the director and parent(s)/guardian(s) do not reach a consensus, the situation will be anonymously brought before the CHE Board for a final resolution.

Corporal punishment is never used.

TUITION/FEES

CHE operates as a nonprofit corporation. It is financed by tuition and donations. Please see the chart below for tuition & fees breakdown:

Tuition/Fees	Frequency	Price
Enrollment Fee	One time	\$50 for first child, \$25 for additional children. Capped at \$75/family
Supply Fee	Yearly	\$30 per child, capped at \$80 per family
Tuition – 1 st child	Monthly	\$135
Tuition – 2 nd child	Monthly	\$125
Tuition – 3+ children	Monthly	\$105 per child
Late Fees	As incurred	\$10 – added to invoices not paid by the 5 th of the month

For monthly tuition, you will receive an invoice via email for the upcoming month. Tuition is due by the 5th of the month. After the 5th of the month, a \$10 late fee will be assessed.

The set monthly tuition fee is due EACH MONTH. The tuition rate is set on a fixed, monthly basis and is not prorated for a month when the children do not attend as many days of class (i.e., Christmas Vacation, Spring Break, etc.). There are no additional tuition charges for the months when your child attends more days of school and no tuition reductions for the days when he/she attends less. **CHE accepts cash, checks, money orders, and electronic payments via zelle.** Parents who would like to set up autopay to avoid incurring late fees may do so through zelle or by setting CHE up as a bill pay vendor through their bank. Contact admin@chepaola.com if you require CHE's banking or zelle info.

If tuition payment has not been received by the 10th of the month, your child will not be allowed to attend CHE until that month's tuition plus late fee are paid. This policy will be effective for the months of September through April of the class year. The policy will be a little different for the month of May. As always, May tuition will be due on May 1st and be considered late after the 10th. If not paid by the 10th of May, **your child will not be allowed to finish out the remainder of the class year, thus missing any end of the year activities.** For children planning to return to CHE the following fall, tuition must be current in order for his/ her name to remain on the enrollment list. If it is not current at the end of the class year, the child's name will be removed from the pre-enrollment list and considered open for someone else. As soon as the account is made current, if there is a spot available, and enrollment is still desired, the child's name will be put back on the enrollment list. In order to provide a quality program for your child, we must receive payment on time. Your cooperation is very much appreciated.

A \$30 fee plus transaction bank fees will be charged for returned checks. **All tuition and fees are nonrefundable.** For a younger sibling to attend CHE, all tuition must be paid from previous years.

A supply fee will be incurred each year by each child attending CHE. For 2024 this fee is to be \$30/child. This fee does not include new enrollees, as the one-time enrollment fee includes supplies for the year.

LUNCH

Cornerstone Homeschool Enrichment DOES NOT provide lunch or snacks for your child while enrolled in the program. Parents are required to provide a sack lunch for their children.

Please let us know if your child has any food allergies. It is the parent's responsibility to notify CHE in writing of any specific allergies so that steps can be taken to protect the child

from any accidental contact with foods that may be harmful to that child. CHE IS A NUT FREE FACILITY. Please do not send nut based foods in your child's lunch- including any nut or almond extracts. Please note that all CHE rooms will be nut free, but we operate within a church that is not 100% nut free so we cannot guarantee there will be zero contact with nuts.

Please make sure your child brings an unbreakable, labeled water bottle to class each day.

CLOTHING

The best clothes for the kids to wear to class are comfortable play clothes that promote self-help. One-piece jumpsuits and tights can make using the restroom difficult. Elastic waistbands, dresses/jumpers and simple closures on jeans make this process much easier for your child. All girls wearing dresses must wear shorts underneath as modesty is our goal. Shorts should be fingertip length or longer and no crop tops are allowed. Clothing that is ripped or torn is also not permitted.

Sneakers are required for class. If your child wears flip flops, sandals, or slick bottom shoes he/she will not be allowed to participate in outdoor play.

Please send your child to class in clothing that you won't be upset about if it gets dirty or gets an occasional dab of paint on it.

Even though children need to be potty trained before attending CHE, we know that occasional accidents happen. We will treat this with dignity, should it happen. **Please send a labeled change of clothing in a zip-lock bag with your child on the first day of school. We will keep these at CHE to be available should an accident occur.**

SPECIAL EVENTS

Special events will be held throughout the school year in cooperation with the parents with two purposes in mind:

- To build Christian fellowship and socialization opportunities for the children, their families and staff.
- To praise God by bringing in applicable Bible stories and lessons i.e. Christ's birth will be the emphasis of the Christmas party with activities planned accordingly.
- Special events will be held outside the regular instruction time and will be planned by the special events coordinator with input from the parents.

CLASSROOM PARTIES & BIRTHDAYS

We will hold holiday parties in the classrooms. Additional details will be provided prior to the party.

Parents are welcome to send treats for the class on their child's birthday. (please abide by CHE's nut free policy)

VISITING

Parents are welcome to visit our class to observe or share a special interest. Please contact us to make arrangements. We kindly ask that other arrangements be made for anyone not attending CHE.

PHOTOGRAPH AND MEDIA POLICIES

The CHE photograph policy: Parents/guardians are to respect the privacy of all the children who attend CHE by **not posting** anyone other than their own child on social media without permission from the child's parent/guardian. Before the start of the school year, CHE will provide you with a media release, giving you the opportunity to opt in or opt out of having your child's photograph included in CHE social media and marketing materials.

PARENT/TEACHER CONFERENCE

Can be conducted at any time at parent's request by appointment only.